**HEYBRIDGE BASIN PARISH COUNCIL**

Minutes of a Full Council meeting of Heybridge Basin Parish Council held on Tuesday 11th October at 6.30pm

Present – Cllrs J. Sjollema (Chair), C. Edmond (Vice Chair), R. Bryson, G. Howat, M. Hodges and B. Heubner

Also present – G. Lake

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

**22/115 Chairman’s Welcome**

The Chair opened the meeting.

**22/116 To receive apologies for absence.**

Apologies from Cllr Schnurr were approved

**22/117 To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

Cllr Edmond – Non-Pecuniary – Essex Waterways

**22/118 Bus Shelter**

1. To review the revised quote from APM and agree any action to be taken.

**It was resolved to accept the revised quote.**

**22/119 Budget Review 2022/2023**

1. To review the current budget and note the current financial position of the Council and agree any action to be taken.

It was noted that some of the expenditure headings were already over, or near to going over what was suggested in the previous Budget setting. **It was resolved that the Clerk/RFO would review the current financial position of the Council in more depth and bring back to the next council meeting.**

**22/120 VAT**

1. To consider registering for VAT and agree any action to be taken.

**It was resolved for the Clerk to register the Council for VAT.**

**22/121 Budget 2023/2024**

* 1. To discuss drafting the budget for 2023/2024 including identifying expenditure heads and their provisional costings and agree any action to be taken.

**A discussion was held regarding the drafting of the budget for 2023/2024. It was resolved for the Clerk/RFO to circulate the draft budget spreadsheet with additional notes for members to consider and discuss at the next meeting.**

There being no further business the meeting closed at 19:41pm

Provisional Date of the next Council Meeting Tuesday 1st November 2022

Clerk Contact details: clerk@heybridgebasinpc.org.uk

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